

**Minutes of the Parish Council Meeting of Piddington & Wheeler End Parish Council held on Tuesday 9<sup>th</sup> April 2019 at 7.50pm in Piddington Village Hall**

**Present: Cllrs Mr Simon Digby – Chairman, Mr N. Cloke, Mrs W. Pitcher, Mrs J. Redfern and Mrs J Roy.**

**District Councillor Ian McEnnis.**

**Clerk – Mrs H Glasgow.**

**Apologies were accepted from: County Councillor Darren Hayday**

**Members of the public: 3**

**Members questions**

It was reported that Parishioners can use the facility 'fix my street' to report any issues for example: potholes, dangerous trees, overgrown hedges, footpath repairs etc. The website is [www.fixmystreet.co.uk](http://www.fixmystreet.co.uk) The Clerk will post this on the Piddington facebook page.

A Parishioner thanked Councillors for their work during the year.

Concerns were raised that Council purchased road mirrors and these have not yet been installed. Clerk to ask James Glasgow to quote and install the road mirrors. Locations to be provided by Cllr Cloke.

Concerns were raised that there was a large bag of sand by the gate at the recreational ground. The Clerk will ask for this to be removed.

Concerns were raised about larger vehicles/lorries cutting the corner and making a mess of the grass verge joining the junction between The Old Oxford Road and the A40. The Clerk will speak to Cllr Hayday about the possibility of installing concrete posts.

A Parishioner raised concerns about the state of the footpath and road on Kings Street.

It was reported that a Parishioner had sourced paperwork from 1968 when Queens Street was re-surfaced. The paperwork states that the road will be maintained by BCC. The Parishioner will show the letter to the Chairman and Council may wish to raise this with BCC.

A Parishioner asked if the minutes could be posted on the Village Hall noticeboard. Cllr Digby will speak to the VH Committee.

240.1 Attendance and acceptance of apologies for absence.

Cllrs A Hackett, Mr A Stevens.

240.2 Declaration of disclosable pecuniary interests relating to items on the Agenda.

None.

240.3 Minutes - i) To confirm and sign the Minutes of the April Meeting.

Council confirmed the minutes to be a true and accurate record. The Chairman signed the minutes.

240.4 Clerks Report and Correspondence.

Correspondence Received

1. Wycombe District Rural Forum – Minutes.
2. Police and Crime Bulletin – 2019.
3. My Bucks April 2019.
4. BMKALC – Parish Unitary Meeting notes.
5. WDC Recycling Centre notes.
6. The Rural Bulletin - 08 May 2019.

Clerks Report

1. The Parish Council has received the 1<sup>st</sup> half of the Precept Payment from WDC.
2. I have completed the year end documents. These will be given to the Internal Auditor.
3. I have completed the VAT return, and this has been submitted.
4. Council agreed that Cllrs Roy and Pitcher would look at the ROW in Wheeler End and establish how much is overgrown. Cllr Cloke will contact Buckland Landscapes for a quote for clearance.
5. The West Wycombe Estate have asked if the Parish Council would write to the owners of the Knapp and ask them to remove their garden and other rubbish from the Common and not deposit any more. Council agreed that the letter would be better to come from the landowner.
6. Allotment plot 23 is vacant.
7. Any member of the public can report a problem to TFB on the website fix my street – [www.fixmystreet.com](http://www.fixmystreet.com)

8. The AED Checks have been carried out.
9. The Clerk has carried out 6 hours overtime in March and 4 hours overtime in April. To be reimbursed.

240.5 Finance – i) Approval of the invoices submitted.

Cheque no	Expenditure	Subtotal	VAT	Total
1874	Mrs H Glasgow - Clerks Salary April	£ 267.14	£ -	£ 267.14
1875	BCC pension for Mrs Glasgow April	£ 108.14	£ -	£ 108.14
1876	HMRC April	£ 66.80	£ -	£ 66.80
1877	Mrs H Glasgow - Clerks expenses	£ 32.60	£ 6.52	£ 39.12
1878	James Glasgow	£ 440.00	£ -	£ 440.00
1879	TBS Hygiene LTD	£ 54.00	£ 10.80	£ 64.80
	<b>Total Expenditure</b>	<b>£ 968.68</b>	<b>£ 17.32</b>	<b>£ 986.00</b>
Income	WDC 1st Half of Precept	£ 11,625.00	£ -	£ 11,625.00
		Statement of Account		
	Opening balance - 04/04/19	£ 25,191.97		
	Less approved expenditure	£ 1,035.58		
	Less direct debit ICO annual subscription	£ -		
	Income	£ 11,625.00		
	<b>Total as at 04/04/19</b>	<b>£ 35,781.39</b>		
	Unpresented cheques	£ 81.00	TBS Hygiene 1871	
	<b>Total</b>	<b>£ 81.00</b>		

ii) Parish expenditure ideas for 2019/20.

It was agreed:

- i. To plant the bulbs in the Parish. Cllr Roy will undertake this project.
- ii. Wooden bollards on the verge near Lower Farm will be discussed at the June meeting.
- iii. Plant trees on Piddington Green. Cllr Cloke will form a working party and project manage this. In the autumn there will be saplings supplied free of charge from the Woodlands Trust.
- iv. Replacement of bench at Wheeler End. Cllr Roy will arrange this.
- v. Cllr Pitcher reported that she is talking to local farm owners regarding the kissing gates. Costs will be put together for a kissing gate and steps to replace the stile near Lower Farm.

240.6 To note the risk register.

Council agreed the risk register.

240.7 To note the assets register.

Council agreed the asset register.

240.8 To agree to Parish Councils insurance renewal quotation.

The insurance policy is due for renewal on 1<sup>st</sup> June 2019. Came and Co provided a one-year fixed agreement price and a long-term agreement for 3 years.

Council approved the Long-Term Agreement (LTA) with Inspire with a premium of £727.99 including insurance premium tax, plus the administration fee of £50.00, giving a total annual premium of **£777.99**.

The Clerk will contact Came and Co regarding the administration fee. Council felt that they should only pay one administration fee of £50 instead of £150 over 3 years.

240.9 Quotation to install a new pedestrian gate at the recreational ground.

Quotation to install a new pedestrian gate at Piddington Rec Ground: To cut back hedge/chicken wire and install 2 x posts and 3ft gate - £395.

Council approved the above quotation provided by James Glasgow.

240.10 To discuss possible rats at the allotments.

Council has received complaints about rats at the allotments: Quotation - Depending upon how many rats there are, between £45 and £60 to clear them up safely.

Council were concerned about birds coming down and picking up poisoned rats. There were also concerns about rat poison being near fruit and vegetables being grown on the allotments.

The Clerk will ask for alternative suggestions.

240.11 Planning Applications – None.

240.12 Members Questions and Statements.

Cllr Redfern resigned from the Parish Council. Cllr Digby thanked her for all the work and commitment she had put into Council over the years. The Clerk will start the process of advertising the vacancy.

**240.13 Date of next meeting – Tuesday 11<sup>th</sup> June 2019 at 7.30pm in Piddington Village Hall.**

The Chairman closed the meeting at 8.44pm

Signature..... Date.....



