

**Minutes of the Parish Council Meeting of Piddington & Wheeler End Parish Council held on Tuesday 12<sup>th</sup> November 2019 at 7.30pm in Piddington Village Hall**

**Present: Cllrs Mr S Digby – Chairman, Mr N Cloke, Mr A Hackett, Mrs W Pitcher, Mrs J Roy.**

**Clerk – Mrs H Glasgow.**

**Apologies were accepted from: District Councillor Ian McEnnis and County Councillor Darren Hayday.**

**Members of the public: 0**

**Members questions**

None.

246.1 Attendance and acceptance of apologies for absence.  
Councillors Mrs F Curzon & Mr A Stevens.

246.2 Declaration of disclosable pecuniary interests relating to items on the Agenda.  
None.

246.3 Minutes - To confirm and sign the Minutes of the October Meeting.  
Council confirmed the minutes to be a true and accurate record. The Chairman signed the minutes.

246.4 Clerks Report and Correspondence.

Correspondence Received

**Consultation on the priorities and budget for the Buckinghamshire Council - Your council, your services, your views**

As the launch of the new Buckinghamshire Council approaches, the five Buckinghamshire councils are asking for your views on the proposed priorities and 2020/21 budget for the new council. We want to know what you as an individual, local councillor and as a town or parish council in Buckinghamshire, think the new council should focus on, the services that are most important to you, and your views on the proposed budget for 2020.

Don't miss this chance to get involved as we plan for the new council, launching on 1 April 2020.

It only takes 10 minutes to complete the survey, which can be found on this link <https://shadow.buckinghamshire.gov.uk/consultations/budget2020/>. Please take a few minutes to complete this as a Buckinghamshire resident or on behalf of your town or parish council. The consultation closes on 25 November 2019.

We're also asking if you would support us in promoting this consultation to your local communities. Attached is the campaign content for the consultation including a poster (please note: this has been designed as an A1 poster which can be resized), email signatures which can be added to your email footer, a link to the press release (<https://shadow.buckinghamshire.gov.uk/your-council-your-services-your-views/>), an article that can be used in your newsletters or magazines and a copy of the bank imagery used across the promotions. If you have any queries, please feel free to contact us [unitarycomms@buckscc.gov.uk](mailto:unitarycomms@buckscc.gov.uk) and we'll be happy to help.

1. MyBucks - New Buckinghamshire Council Budget Special
2. Council Matters Autumn 2019
3. News from the Local Area Forum
4. Playing Fields Association Newsletter
5. TFB – winter driving
6. My Bucks October
7. Latest news: Delivering the new Buckinghamshire Council

Clerks Report

1. The office address has been changed to:  
Piddington and Wheeler End PC  
PO BOX 1617  
High Wycombe  
HP12 9FT
2. Nearly all allotment rents have been paid, a couple are outstanding, and I am chasing these.
3. The HSBC bank account is open, Cllrs Digby, Cloke and Roy are registered as signatories and to check payments for on-line banking. I will start to transfer the funds over the next few weeks. Then I will close the Natwest account.

4. Dates for Parish Council meetings in 20207<sup>th</sup> January11<sup>th</sup> February10<sup>th</sup> March14<sup>th</sup> April12<sup>th</sup> May

(The Annual Parish Meeting, the Annual Meeting of the Parish Council and normal meeting).

9<sup>th</sup> June14<sup>th</sup> JulyNo meeting in August8<sup>th</sup> September13<sup>th</sup> October10<sup>th</sup> November8<sup>th</sup> December  
(Precept will be set).

5. The new bench at Wheeler End Common has been installed.
6. I will be attending the BALC Social Media training course in November.
7. There is 1 allotment plot vacant.
8. Any member of the public can report a problem to TFB on the website fix my street – [www.fixmystreet.com](http://www.fixmystreet.com)
9. The AED Checks have been carried out.

246.5 Finance – i) Approval of the invoices submitted in October 2019.

Cheque no	Expenditure	Subtotal	VAT	Total	Description
1922	Oct Mrs H Glasgow - Clerks Salary BCC pension for Mrs Glasgow	£ 341.02	£ -	£ 341.02	Clerks salary
1923	Oct	£ 138.08	£ -	£138.08	BCC Pension
1924	HMRC Oct	£85.40	£ -	£85.40	HMRC
1925	Mrs H Glasgow - Clerks expenses	£317.28	£63.42	£380.70	Fuel/PO Box reg

422/19

1926	James Glasgow	£85.00	£ -	£85.00	Install bench Wheeler End Common
1927	WDC	£ 43.50	£8.70	£52.20	Play Inspection Environmental Waste
1928	TBS Hygiene LTD	£54.00	£10.80	£64.80	
1929	Elizabeth Stillman	£260.00	£ -	£260.00	War Memorial Wheeler End
1929	Elizabeth Stillman	£350.00	£ -	£350.00	Bulbs on Wheeler End Common
1930	RBL (Lane End Branch)	£17.00	£ -	£17.00	Donation for the poppy appeal
1931	Buckland Landscapes	£365.83	£73.17	£439.00	Grass cutting - October
	<b>Total Expenditure</b>	<b>£2,057.11</b>	<b>£156.09</b>	<b>£2,213.20</b>	

Income	Allotment P24	£ 10.00	£ -	£ 10.00
	Allotment P23	£ 10.00	£ -	£ 10.00
	Allotment P25	£ 10.00	£ -	£ 10.00
	Allotment P16	£ 10.00	£ -	£ 10.00
	Allotment P14	£ 10.00	£ -	£ 10.00
	Allotment P20	£ 10.00	£ -	£ 10.00
	Allotment P6 / P9 / P15a	£ 30.00	£ -	£ 30.00
	Allotment P13	£ 10.00	£ -	£ 10.00
	Allotment P01b	£ 10.00	£ -	£ 10.00
	Allotment P5	£ 10.00	£ -	£ 10.00
	Allotment P21	£ 10.00	£ -	£ 10.00
	<b>Total</b>	<b>£ 130.00</b>	<b>£ -</b>	<b>£ 130.00</b>

Statement of Account

Opening balance - 27/09/19 £ 37,641.59

Less approved expenditure £ 1,374.06

Less direct debit ICO annual subscription £ -

Income £ 130.00

**Total as at 05/11/19 £ 36,397.53**

Unpresented cheques

TBS Hygiene 1921 £ 64.80

**Total £ 64.80**

ii) Update re the new bank account.

Cllrs Digby, Cloke and Roy have been given access to view the balances and transactions.

The Clerk advised Council that best practice for the use of Bacs payments is for the Clerk to enter each payment and two Councillors to authorise these online. However, HSBC do not offer this facility and the PC would need to change bank accounts to do this.

Councillors would like the Clerk to start the process of Bacs payments in December. Councillors instructed the Clerk to present the I&E report at the meeting, the Clerk should enter and authorise the bacs payments and advise Councillors that they can log on and check the payments and bank balance against the I&E report.

The Clerk advised this was not best practice and that she would also bring hard copy bank statements to the meetings to show the balances.

Council would like to do this on a trial basis and if there is an issue, they may wish to change back to using cheques or switch to a different bank.

iii) War memorial fence

Council approved the cleaning of the fence to be done by James Glasgow every three months at the cost of £45 per clean. This first clean will be done in February 2020.

iv) Play inspection report

There were some advisements for works to be carried out at the recreational ground. Council asked if James Glasgow would provide a quotation based on the works recommended for the December meeting.

246.6 Project updates.

Cllr Pitcher reported that she has contacted the Right of Way Officer at Bucks County Council regarding installing the stiles and is awaiting a reply.

Council asked if James Glasgow can provide a quotation to install steps up to the stile.

Cllrs Cloke and Curzon have received the saplings packs from The Woodlands Trust. The date of planting is 30<sup>th</sup> November and 1<sup>st</sup> December 2019. Cllr Cloke has asked for volunteers to help with the planting.

Cllr Roy reported that the bench has been installed and that the daffodils have been planted in Wheeler End.

246.7 Members Questions and Statements.

The review of the grass and hedge cutting should be on the December Agenda. Clerk to provide figures on expenditure to date against the quotation provided.

If the issue of parking continues on Kings Street Council may wish to consider parking bays.

The precept will be discussed at the December meeting, Council should also consider new investment ideas for 2020.

The overgrown hedges on the Old Oxford Road have been reported on fix my street. Councillors will continue to report.

The Emergency Plan should be discussed at the December Meeting. Cllr Roy will send the most up to date plan to all Councillors.

**246.8 Date of next meeting – Tuesday 10<sup>th</sup> December 2019 at 7.30pm in Piddington Village Hall**

The Chairman closed the meeting at 8.23pm

Signature..... Date.....

