

**Minutes of the Parish Council Meeting of Piddington & Wheeler End Parish Council held on  
Tuesday 8<sup>th</sup> October 2019 at 7.30pm in Piddington Village Hall**

**Present: Cllrs Mrs J Roy – Acting Chairman, Mrs F Curzon, Mr A Hackett and Mr A Stevens.**

**Clerk – Mrs H Glasgow.**

**Apologies were accepted from: District Councillor Ian McEnnis and County Councillor Darren Hayday.**

**Members of the public: 4**

**Members questions**

A Parishioner raised concerns about parking in George Lee Court and Kings Street. The Police have advised if cars are blocking access, they can be issued a ticket. The Parish Council doesn't want to see double yellow lines put on one side of Kings Street and would urge residents to park considerately. The Clerk will speak to Cllr Hayday and log this on fix my street.

245.1 Attendance and acceptance of apologies for absence.  
Councillors Mr S Digby, Mr N Cloke and Mrs W Pitcher.

245.2 Declaration of disclosable pecuniary interests relating to items on the Agenda.  
None.

245.3 Minutes - To confirm and sign the Minutes of the September Meeting.  
Council confirmed the minutes to be a true and accurate record. The Chairman signed the minutes.

245.4 Clerks Report and Correspondence.

Correspondence Received

1. War Memorials Magazine.
2. Insurance Newsletter.
3. BALC Training Courses
4. Have your say - BCC Consultation
5. Chilterns Walking Festival – 5<sup>th</sup> October
6. My Bucks September 2019
7. Heathrow Airport Consultation Response
8. Public Safety Consultation:

Buckinghamshire Fire & Rescue Service is consulting on its new Public Safety Plan. This sets out our draft strategy for the provision of fire and rescue services in Buckinghamshire and Milton Keynes from April 2020 to March 2025.

The document identifies the key challenges we will need to meet to adapt successfully to the changing landscape of risk and demand and meet the expectations of the public and other key stakeholders.

It was approved for public consultation by our governing body, Buckinghamshire & Milton Keynes Fire Authority, at its meeting on 18 September 2019. You can view the Public Safety Plan, and how to respond to the consultation, via this link: <https://bucksfire.gov.uk/psp>

We would very much welcome feedback on our new plan from all parts of the community we serve, including organisations with whom we work in partnership, businesses and colleagues from across the wider public sector.

We hope that you will be able to participate in the consultation. Please note that the consultation will close on Monday 18 November.

9. Rights of Way Consultation Improvements Plan:

Earlier in 2019 we asked for the views of the public and organisations around what our priorities should be for rights of way. This was so that we could produce a new Rights of Way Improvement Plan. We received an outstanding level of response, including 1500 public responses and responses from stakeholders, showing us how important rights of way are to people. We have taken these views into account in producing this draft plan.

We are now inviting you to give feedback on Buckinghamshire County Council's draft Rights of Way Improvement

Plan (ROWIP). The plan sets out our priorities and actions to improve the county's public rights of way over the next 10 years. These actions will help us to provide a high quality, well maintained public rights of way network. This will help everyone to have the chance to visit Buckinghamshire's outstanding countryside. It will help people to make active lifestyles and sustainable travel choices and to make Buckinghamshire a great place to live, work and visit.

This consultation will help us to check whether we have come to the right conclusions and have included the right actions. Your responses to this consultation will help us produce the final version of the Rights of Way Improvement Plan. The final draft of the plan will be finished in early 2020 and then adopted by the council.

The draft strategy and the evidence reports which support it are available to download from [www.buckscc.gov.uk/rowip](http://www.buckscc.gov.uk/rowip)

The survey is at <https://www.surveymonkey.co.uk/r/BucksRoWIP>

**Please ensure your response reaches us by 5pm on Tuesday 24 December 2019.**

A paper copy of the survey can be provided on request.

#### Clerks Report

1. All allotment rents have been issued.
2. I sent letters to allotment tenants inviting them to register their interest regarding joining an allotment committee. A number of tenants have put their names forward.
3. I wrote to all tenants with uncultivated plots. 2 plots have been given up. 1 new tenant has taken on a plot.
4. An update Councillor Directory has been issued.
5. The External Audit report is complete and has been received back. Only comment was re the breakdown of figures – no concerns raised.
6. I have publicised the External Audit papers on the website and noticeboards.
7. I have asked Lucy Stupples to carry out next year's Internal Audit.
8. I have begun the process of setting up the new bank account.
9. I will be attending the BALC Social Media training course in November.
10. I have completed the 6 monthly Pension auto-reenrollment.
11. I have updated the noticeboards / website with Councillor details.
12. There is 1 allotment plots vacant.
13. Any member of the public can report a problem to TFB on the website fix my street – [www.fixmystreet.com](http://www.fixmystreet.com)
14. The AED Checks have been carried out.

#### 245.5 Finance – i) Approval of the invoices submitted in September 2019.

##### Income and Expenditure Oct 2019

##### Cheque

no	Expenditure	Subtotal	VAT	Total
1915	Mrs H Glasgow - Clerks Salary Sept Clerks salary	£ 267.34	£ -	£ 267.34
1916	BCC pension for Mrs Glasgow Sept Clerks Pension	£ 108.14	£ -	£ 108.14
1917	HMRC Sept Clerks tax / NI	£ 66.60	£ -	£ 66.60
1918	Mrs H Glasgow - Clerks expenses Fuel / parking expenses PKF Littlejohn LLP	£ 34.20	£ 2.50	£ 36.70
1919	Audit fees Buckland Landscapes	£ 200.00	£ 40.00	£ 240.00
1920	Grass cutting - September TBS Hygiene LTD	£ 365.83	£ 73.17	£ 439.00
1921	Environmental waste	£ 54.00	£ 10.80	£ 64.80
	<b>Total Expenditure</b>	<b>£ 1,096.11</b>	<b>£ 126.47</b>	<b>£ 1,222.58</b>
Income	WDC Precept	£ 11,625.00	£ -	£ 11,625.00
	Allotment P01 P04	£ 20.00	£ -	£ 20.00
	West Wycombe Estate	£ 100.00	£ -	£ 100.00
	Allotment P18	£ 10.00	£ -	£ 10.00

					419/19
Allotment P17	£	10.00	£	-	£ 10.00
Allotment P2	£	10.00	£	-	£ 10.00
Allotment P15b P19	£	20.00	£	-	£ 20.00
Allotment P3	£	10.00	£	-	£ 10.00
Total	£	11,805.00	£	-	£ 11,805.00

	Statement of Account				
Opening balance - 28/08/19	£				29,367.87
Less approved expenditure	£	3,531.28			
Less direct debit ICO annual subscription	£	-			
Income	£	11,805.00			
<b>Total as at 27/09/19</b>	<b>£</b>	<b>37,641.59</b>			

Unpresented cheques					
BCC Pension July - 1905	£	108.14			
Bcc Pension August - 1907	£	108.14			
<b>Total</b>	<b>£</b>	<b>216.28</b>			

ii) Update re the new bank account.

The on-line application with HSBC is almost complete. Awaiting signature documents from 2 Councillors.

iii) Budget Report

The Budget report shows that Councils expenditure to date is £13,318.98. The budgeted expenditure for the year is £29,700. Council will have a clearer overview of the budget at the December meeting. The budget currently looks as though expenditure is on track. All the precept has been received from WDC.

245.6 To discuss laybys in the Parish.

Cllr Curzon volunteered to investigate if the lorries are allowed to car in the layby in the daytime and overnight.

245.7 Allotments update.

Letters to tenants with untidy/uncultivated plots have been issued. Two plots have been given up. One new tenant has been given a plot.

It would be good to have an accurate allotment map drawn up; this is a task the new allotment committee could undertake.

It would be helpful if each allotment plot was numbered with small signs, this is a task that the allotment committee could look into.

A number of tenants have shown an interest in being part of the allotment committee. A water supply at the allotments will be discussed again at a future meeting.

245.8 Project updates.

The new bench for Wheeler End Common has been delivered. James Glasgow will install this.

Elizabeth Stillman will install the bulbs on Wheeler End Common. Currently awaiting delivery.

245.9 Planning reference number : 19/07153/FUL: The Stable, Huckenden Farm, Cadmore End Common Road, APPLICATION FOR: Householder application for construction of detached garage and store. No objection.

245.10 Members Questions and Statements.

It was reported that people are constantly flytipping on The Old Oxford Road. The flytipping has been reported.

**245.11 Date of next meeting – Tuesday 12<sup>th</sup> November 2019 at 7.30pm in Piddington Village Hall.**

The Chairman closed the meeting at 8.08pm

Signature..... Date.....

